

## Primary Duties and Responsibilities

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The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities.

The Police Officer reports to a Police Sergeant. The primary function of this position is to perform general and specialized law enforcement work to preserve public peace and protect lives, property and the rights of the public and enforce statutory law and municipal ordinances. The work involves patrolling streets and neighborhoods to deter crime and apprehend or arrest violators or suspects, responding to calls for law enforcement assistance and gathering information for criminal investigations.

Ideal candidates for the position will effectively exceed customer needs by building productive relationships, and taking responsibility for customer satisfaction and loyalty. You actively participate as a member of a team to move the team toward the completion of goals and produce quality outcomes. You are committed to our safety philosophy, and you take great pride in proactively managing time and resources to ensure that work is completed efficiently while accomplishing objectives and achieving goals beyond what is required.

## Minimum Qualifications & Position Requirements

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### Education and Experience

- High School Diploma or equivalent.
- Arizona P.O.S.T. certified or ability to become certified upon employment.
- A valid Arizona driver license will be required at the time of employment and must be maintained throughout employment.
- Must have the ability to pass an extensive background check.
- Must be able to pass a medical physical and drug test.

### Necessary Knowledge, Skills, and Abilities

- Knowledge of applicable case law in the areas of arrest, probable cause, and search and seizure.
- Knowledge of departmental procedures, rules, and regulations.
- Knowledge of police methods, practices and procedures with the ability to recall and apply this knowledge to specific situations.
- Knowledge of the geography of the Town of Parker and surrounding community.
- Skill in dealing courteously but firmly with people.
- Skill in applying good judgment and making effective decisions under pressure.
- Skill in preparing clear, comprehensive, and accurate reports.
- Skill in administering first aid and CPR.
- Skill in the use of firearms and other police equipment.
- Skill in communicating effectively, orally and in writing.
- Skill in establishing and maintaining effective working relationships with Town staff, other law enforcement agencies, and the public.

## Benefits Package

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- Public Safety Retirement System
- Employer Paid Medical/Dental/Vision/Life/STD
- Voluntary Supplemental Life, Aetna Ancillary Plans, LegalShield, Nationwide 457(b)
- 13 Paid Holidays
- Paid Vacation and Sick Time

**EQUAL EMPLOYMENT OPPORTUNITY:** The Town of Parker is an equal opportunity employer. It is the town's policy to provide employment opportunities to all persons regardless of race, color, religion, sexual orientation, gender identity, national origin, age, disability, or genetic information. When advised, reasonable accommodations will be made in order for an otherwise qualified applicant with a disability to participate in any phase of the recruitment process. Please contact the Town of Parker at 928-669-9265 to request an accommodation. Requests should be made forty-eight hours in advance or as early as possible to allow time to arrange the accommodation.