

The Parker Police Department is currently accepting applications for Police Officer. Under general supervision, performs police patrol, investigation, traffic regulation and related law enforcement activities.

**Required Knowledge and Skills:**

Must have knowledge of modern law enforcement principles, procedures, techniques and equipment.

Skill in using sound judgment in drawing conclusions and making decisions.

Skill in communicating in English both orally and in writing.

Must meet the Department's physical standards.

Certified officers will be given preference.

**Applications:**

Complete job description and application are available at [www.parkerpd.com](http://www.parkerpd.com) under the Forms tab.

**Starting Salary:**

\$20.00/ Hourly Starting Salary (Non-Certified)

Salary dependent on qualifications (Certified)

**Closing Date:**

Open until Filled

## Summary

### JOB CLASSIFICATION SUMMARY

Job Classification Title: Police Officer (Lateral Officer)

Working Title(s): Police Officer

FLSA Status: NE

This job classification description is intended to be generic in nature and not an exhaustive list of all duties and responsibilities and requirements. The essential duties and Fair Labor Standards Act (FLSA) designation may vary based on the specific tasks assigned as determined by the Town of Parker.

Incumbents ensure the safety and security of municipal streets, buildings, residences, and neighborhoods; enforce ordinances and laws; respond to calls; conduct investigations and provide other assigned law enforcement and public safety duties.

### Essential Functions

*The following are intended to describe the core work functions of an officer's duties and are not limited to the below listed functions.*

Responds to service and assistance calls.

Performs community and problem-oriented policing activities.

Conducts investigations by locating physical evidence, victims, witnesses and suspects.

Gather information and complete interviews.

Documents facts and elements of a crime.

Make arrests when necessary.

Write reports.

Operate a motor vehicle and patrol assigned areas.

Testify in court.

Hold and participate in training sessions, as assigned.

Serve warrants.

Provide traffic control.

Operate and maintain devices, equipment and weapons associated with law enforcement activities.

Secure crime scenes.

Administer first aid.

Perform related work as assigned.

## **MINIMUM QUALIFICATIONS:**

### **Education and Experience:**

High school diploma or GED supplemented by specialized training or college-level course work in law enforcement or related field; or an equivalent combination of directly related education and experience. Must be at least 21 years of age and a United States citizen.

### **Certifications/Licenses:**

Arizona Class D Driver's License.

Arizona Peace Officer Standards and Training Board (AZPOST) certification. In-state candidates must be AZPOST certified at time of hire. In-state candidates whose certification has expired and out-of-state candidates must be AZPOST certified within three months of hire and must also pass a physical fitness agility assessment.

## **CONTINUING EMPLOYMENT REQUIREMENTS**

Maintain all certifications/licenses required at job entry and within specified timeframe.

## **KNOWLEDGE**

Law enforcement principles, practices and equipment.

Methods and process of law enforcement investigative work.

Standard policies, rules and regulations of a law enforcement agency.

Methods and practices of community and problem-oriented policing.

Methods and techniques of law enforcement interviews.

Chain of custody process and preservation of evidence methods and requirements.

Arizona criminal justice and court systems, procedures and protocols.

Traffic control methods.

Radio and communication system operation and protocols.

Safe driving practices and geography of the town.

Law enforcement issues in the town.

Computerized law enforcement information systems.

First aid principles and practices.

Occupational hazards and applicable safety principles and practices.

Uses and properties of law enforcement supplies and equipment.

Report preparation, including accurate grammar, punctuation.

Basic math to calculate measurements and perform addition, subtraction, multiplication, division and percentages.

## **SKILLS**

Understanding and interpreting laws, regulations, policies and procedures.

Applying police methods and procedures, including patrol, crime prevention, traffic control, investigation and identification techniques, equipment, police records and reports, and first aid techniques.

Interpreting criminal law and criminal procedures with particular reference to the apprehension, arrest and custody of persons committing misdemeanors and felonies, including rules of evidence pertaining to the search and seizure and the preservation of evidence in traffic and criminal cases.

Interviewing victims and witnesses to obtain facts.

Accurately remembering faces, numbers, incidents and places.

Thinking and acting quickly in emergencies and to judge situations and people accurately.

Rendering credible testimony in a court of law.

Using standard broadcasting procedures of a police radio system.

Operating computerized law enforcement information systems.

Exercising judgment and make decisions as to appropriate action under pressure in accordance with rules, regulations and policies,

Work cooperatively, courteously, but firmly with the public.

Properly caring for firearms and related law enforcement equipment.

Calculating measurements and performing addition, subtraction, multiplication, division and percentages.

Correctly identifying elements of a crime and accurately recording them in a police report for purposes of prosecution.

Operating a motor vehicle safely.

Maintaining morale standards and integrity.

## **ADA INFORMATION**

### **Type of Work:**

Heavy Work: Exerting up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently and/or up to 20 pounds of force constantly to move, lift, carry, push, pull or otherwise move objects including the human body.

### **Physical Requirements:**

The following physical activities are essential to the performance of the job: climbing, balancing, stooping, kneeling, crouching, crawling, reaching, standing, walking, running, pushing, pulling, lifting, fingering, grasping, talking, hearing, seeing, repetitive motions.

### **Work Environment/Conditions:**

Inside and outside and operating a vehicle. Environmental conditions include moderate exposure to hazardous materials, extreme temperatures and disruptive people, imminent danger or threats. There is infrequent exposure to intense noise.

**Testing Process:**

The Town reserves the right to consider only the most qualified applicants for the succeeding examination processes.

Application and review (Training and Experience Evaluation)

Interview. Appointment subject to successful completion of pre-employment background examinations.

When advised, reasonable accommodations will be made in order for a qualified applicant with a disability to participate in any phase of the recruitment process. Please contact Human Resources to request an accommodation.

The Town of Parker is an Equal Opportunity Employer.